

ANNEXURE A

CHE CHECKLIST FOR THE RECOMMENDATION OF QUALIFICATIONS TO SAQA FOR REGISTRATION ON THE NQF

In terms of Chapter 4, Section 13 of the *National Qualifications Framework Act, 2008* (Act No. 67 of 2008) the South African Qualifications Authority (SAQA) must, in order to advance the objectives of the National Qualifications Framework-

(h) With respect to qualifications-

- (i) Develop and implement policy and criteria, after consultation with the Quality Councils, for the development, registration, and publication of qualifications and part qualifications which must include the following requirements:
 - aa) The relevant sub- framework must be identified on any document relating to the registration and publication of a qualification or part qualification; and
 - bb) Each sub-framework must have a distinct nomenclature for its qualification types which is appropriate to the relevant sub-framework and consistent with international practice.
- (ii) Register a qualification or part qualification recommended by a Quality Council if it meets the relevant criteria.

As promulgated in Section 13 (i) of the *NQF Act*, SAQA developed a *Policy and Criteria for Registering Qualifications and Part-Qualifications on the National Qualifications Framework*. Sections 37 and 38 of this Policy sets out the criteria that must be fulfilled by the Quality Councils before a qualification can be registered on the NQF by SAQA.

CRITERIA FOR EVALUATION	AREA OF EVALUATION	YES	NO	Comments
1. Title (Policy and Criteria for Registration of Qualifications on the NQF)	Does the qualification title comply with the qualification type description provided in the HEQSF?			
2. Sub-Framework (Policy and Criteria for Registration of Qualifications on the NQF)	Is the Sub-framework in which the qualification is to be registered provided?			
3. Field and sub-field (Policy and Criteria for Registration of Qualifications on the NQF)	Is the Field and sub-field in which the qualification falls given? The CESM category may be included.			
4. Level of the qualification (Policy and Criteria for Registration of Qualifications on the NQF)	Is the level of the qualification aligned to the published NQF Policy on Level Descriptors?			
5. Credits (Policy and Criteria for Registration of Qualifications on the NQF)	Does the minimum credit allocated to the qualification comply with the qualification type as prescribed in the HEQSF?			
6. Rationale (Policy and Criteria for Registration of Qualifications on the NQF)	Does the rationale of the qualification provide the following aspects: • Reasons that led to the identification of the need for the qualification; • Statements as to how the qualification meets the needs of the sector; • Evidence of consultation with the recognised professional body or body of industry; • The range of typical learners is identified and an indication given of the occupation in which the qualifying learner will operate; • The learning pathway where the qualification			

	resides is provided; and • How the qualification will benefit the learner, society and the economy is indicated.			
7. Purpose (Policy and Criteria for Registration of Qualifications on the NQF)	Does the purpose statement provide the following aspects: • A description of the context of the qualification, what it is intended to achieve in the national, professional/career context; • what the qualifying learner will know and be able to do on achievement of the qualification is stated; • Exit Level Outcomes are linked to the purpose of the qualification; and • Graduates attributes are used where appropriate?			
8. Rules of combinations (Policy and Criteria for Registration of Qualifications on the NQF)	The rules of combination should show coherence between the constituent parts of the qualification. The following aspects should be verified against the HEQSF: • Number of credits at each level that the qualification spans across a clear delineation of compulsory and elective modules and the number of credits per module. • The total credits for all modules should be aligned to the requirements for the qualification type on the HEQSF.			
9. Entry Requirements (Policy and Criteria for Registration of Qualifications on the NQF)	• Minimum entry requirements are stated. • Entry requirements are aligned to the HEQSF and the Institutional admission policies.			
10. Exit Level Outcomes and Associated	• Are Exit Level Outcomes framed against the appropriate level descriptors which are relevant			

Assessment Criteria (Policy and Criteria for Registration of Qualifications on the NQF & Level Descriptors)	to the level of the qualification? - Do the Exit Level Outcomes indicate what the qualifying learner will be able to do and know? - Are the competencies specified related directly to the competences required for further learning or work for which the qualification is designed. Do the Associated Assessment Criteria written for the qualification indicate the nature and the appropriate level of assessment associated with the qualification? - Does the qualification indicate how the exit level outcomes will be assessed in an integrated way?			
11. International comparability (Policy and Criteria for Registration of Qualifications on the NQF)	A statement on how the qualification compares or relates to similar best practices, qualifications or standards offered in other parts of the world must be given. Verify if the international comparability statement specifies the following aspects: - Does the comparison indicate the correct countries, institutions, qualification titles and level with which the qualification is compared? - Does the comparison clearly indicates the areas of comparison (differences and similarities in terms of Exit Level Outcomes, Associated Assessment Criteria, Duration, Qualification type Content/Modules, Level of the qualification). - Comparison must be done with a minimum of two or more qualifications from different countries. (Ensure that qualifications are compared with accredited qualifications and institutions in the country of origin)			
12. Integrated Assessment	State the types and forms of assessment undertaken to determine learners applied competencies and successful			

<i>(Policy and Criteria for Registration of Qualifications on the NQF)</i>	completion of learning. • Include summative and formative assessment; and • Give the ratio of assignments to academic examinations and , of Work Integrated Learning (WIL), and other forms of learning.			
13. Recognition of Prior Learning <i>(Policy and Criteria for Registration of Qualifications on the NQF)</i>	The institutional policy must clearly state how RPL will be applied to: • Gain entry. • Achieve module exemptions or advanced standing. • Is there a statement that the Institutional RPL policy is aligned to the NQF RPL Policy?			
14. Articulation <i>(Policy and Criteria for Registration of Qualifications on the NQF & National Qualifications Framework Act (67/2008) » the Articulation Policy for the Post-School Education and Training System of South Africa)</i>	Statement describing horizontal and vertical articulation possibilities within the HEQSF and the other NQF Sub-frameworks must be given as follows: Systemic articulation: (articulation by virtue of the qualification type as stated in the HEQSF) • Vertical articulation with qualifications on the HEQSF and the OQSF: (creates systemic possibilities for upward mobility). • Horizontal articulation with qualifications on the HEQSF and the OQSF (allows systemic mobility between qualifications on the same level in different institutions and/or accumulation and transfer of credits). Specific Articulation (formal and informal agreements of articulation with other qualifications offered by the institution itself or with qualifications offered by other institutions) • Vertical articulation with qualifications on the			

	HEQSF and the OQSF: (creates possibilities for upward mobility). • Horizontal articulation with qualifications on the HEQSF and the OQSF (allows mobility between qualifications of the same level in different institutions and /or accumulation and transfer of credits). If there are no articulation possibilities for the qualification (systemic or specific), reasons must be given.			
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